



# PTL Meeting Minutes

St. James PTL Meeting Minutes  
September 29, 2022 – 6:00pm

## Call to order

- The meeting was held on Thursday, September 29, 2022 in the St. James cafeteria. The meeting was called to order by President Janelle Griffin at 6:05pm.
- Introductions - Attendees – Janelle Griffin, Renae Gross, Lydia Roland, Amy Schoon, Trish Painter, Brianne Hubner, Stephanie Fahler, Michelle, Julie Grott, Lisa Gross, Pam Jenkins, Jenny Caylor and Katie Jewell
- Janelle handed out survey to get preferences for frequency and time of future meetings

## Nominations for PTL executive board for 2022-2023 school year

- Katie Jewell for treasurer, Pam Jenkins for secretary and Lisa Gross for Volunteer Coordinator
- New executive board nominations accepted

## Treasurer's Report – from Trish Painter

- \$28,463.88 in checking
- \$35,530.79 in savings

## New Business/Topics of Discussion

- Playground mulch, 100 yards added every year, has to fall at certain height and has to be playground certified mulch. Have been using Forest Commodities out of Greenwood, they have special equipment that blows it in.
  - o A lot of families use playground after hours
  - o Jeannie Truelson and The Foundation were driving force behind the building of the Big People playground
  - o Insurance says no one allowed after 5pm, if neighborhood people are using, please ask them to leave
  - o Marci Coleman at Henriott Insurance is our contact
  - o Signs and garbage can were recommended for playground – but can't really ask custodial staff to cover that;
  - o Recommendation to get parent volunteers to check playground equipment, rake mulch and collect trash
  - o Wish Lists for playgrounds – bike path, water play, gardening projects for youth, lots of ideas to discuss in the future
- Polo shirts distributed to all teachers and staff were purchased from PTL
- PTL Dues – dues were not collected this year, it is typically around \$8.00 per student, it cannot be a part of Choice, is charged as incidental billing.
  - o All agreed to waive dues this year and start charging dues again next school year
- What is the goal of PTL? For example – the auction helps with tuition assistance.
  - o The mission of St. James PTL is to support the school and teachers, and to keep parents connected. It is to develop and maintain a positive, family-friendly, and Christ-centered community. We want to be the connection between teachers and families.
  - o Cover expenses that other groups don't



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- Provide Room Helpers
- Julie Grott talked about what all PTL did years ago, brought in outside consultant to help with NSA accreditation and Brockford (?) gave recommendation on improvements
- School lunch program – PTL used to be in charge, but not anymore. PTL can no longer be in charge of federal lunch program.
- Scarecrow Walk at Prophetstown – Lynn Keiser to get more details
- Gym Shoes – replacement from fire, PTL has offered to help
  - Insurance to cover up to a certain amount
  - Spinning Axe also willing to donate for new gym shoes
  - Donation to SGO (?) – family makes donation – they get tax write-off and half of donation goes back to St. James
  - Gym likely won't be ready for a year or so
  - PTL requests Admin/teachers to let us know if there are other immediate needs we can help with
- PTL Closet – Service Master going through gym will go through closet and put aside anything that can be saved and get rid of the rest. Could be a long process. Everything will be itemized by church properties
  - Gym built in 1979, was paid for by Fritz Holtman
  - Could get sponsors to “Sponsor the Gym” for expenses not covered by insurance
- Craft Fair – will now be in cafeteria and surrounding classrooms, need to email vendors

## PTL Events Discussed

- Father/Daughter Dance – let them dress up nice vs. having a theme
- Mother/Son Night
- Tea Party
- Book Fairs
- Euchre – having 8<sup>th</sup> graders babysit
- Jewel Dinner every month
- Christmas Shoppe for students
- Wrapping for teachers
- Culver's Night – what all do workers need to do? Renae will call and ask

Meeting adjourned at 7:15pm by Janelle Griffin.

Notes by Renae Gross