



St. James Parent Teacher League Meeting Minutes

Thursday, October 27, 2022

3:15 pm – St. James Cafeteria

Attendance

Janelle Griffin, Renae Gross, Lisa Gross, Katie Jewell, Lydia, Melissa Trautmann, Ms. Hamilton, Caren Bunch, Trish Painter, Pam Jenkins, Mrs. Huth, Lindsey Lucas

Welcome and Open in Prayer

- Reading and Approval of September Minutes
- Officer Reports
 - Vice President – Renae Gross – fundraising
 - Treasurer – Katie Jewell – budget
 - Secretary – Pam Jenkins (Minutes)
 - Special Events Coordinator – Lisa Gross
 - Faculty Representation

Old Business

- Budget/Fundraising
 - Large starting balance; need to use wisely as we restart efforts
 - Technology
 - Uses a lot of budget to update/replace
 - RaiseRight disbursements
 - Joy Plassard manages; request more details
 - Culvers nights
 - Try hosting a handful of times throughout the year
 - Kroger
 - Box Tops
 - Christmas Shoppe
 - Limited fundraising this year
 - Teacher Disbursements
 - Recommended \$250/teacher
- Review of Constitution and Bylaws

- o Remove #6 objective (support hot lunch); PTL no longer supports hot lunch, so remove
- o Expand to include early childhood in PTL
- o Adding #3 – annual dues with a specified amount
 - Suggested 0.25% of school tuition (this would have equated to \$17 this school year)
- o Under “Officers and Duties” include term of 2 years (been done in practice, but not included)
- o Under “Treasurer” – because monies have moved to Trish, change to “shall request...”
- o Motion to approve changes by Pam Jenkins, seconded by Lisa Gross
- PTL Website
 - o Need a link to the volunteer form
- Gym Update - PTL closet a complete loss
 - o PTL closet is complete loss
 - Will buy new; get reimbursed from church
 - Consider putt putt greens
 - For homemade items, can replace by purchasing supplies and finding someone to remake
 - o Gym Shoes
 - Still figuring out how that will work
 - Tabled until more information
- Room Helpers
 - o None yet
 - o Asking parents to volunteer some time each week to assist teachers with tasks to help prep classroom (make copies, cut out things, etc)
- Teacher Appreciation
 - o Asked for input from teachers as to what they would like to get for monthly teacher treats
 - o Teacher Appreciation Week
 - First week of May
 - o Christmas Teacher lunch
 - Need to cover classes
 - Find a date that isn't so busy

New Business

- Set dates/frequency of remaining meetings for 2022-2023 school year

- Last Thursday school is in session of every month @ 3:15pm in Fellowship Hall
 - Thursday, November 17
 - Thursday, December 15
 - Thursday, January 26
 - Thursday, February 23
 - Thursday, March 23
 - Thursday, April 27
 - Thursday, May 25 (probably tentative; 8th grade graduation)
- Set dates for big events:
 - Mother/Son Night
 - January 20
 - Father/Daughter Dance
 - 1st: February 10
 - 2nd: February 17
- Volunteer Opportunities (Lisa Gross report)
 - Would like at least 1 PTL representative from each class
 - Create committee for each PTL sponsored event to organize efforts, get more parents involved
 - Remove Christmas Shoppe from 'fundraiser' and move to an event instead
- Teacher Fund Requests
 - Amy Dombkowski
 - Fund Battle of the Books
 - Pam moved; Janelle seconded; all approved
 - Will reassess process for other requests

Other Discussion

- Playground
 - Needs Mulch
 - Jenny Caylor has requested new early childhood equipment
 - Moved, seconded, all in favor of researching new equipment
- Ways to get parents to attend/be involved
 - Incentives to attend meetings
 - Childcare
 - Enrichment programming
 - Fun events

Closing Prayer and Adjourn: 4:46pm